

**THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS  
(LIONS CLUBS INTERNATIONAL)**

**DISTRICT 2-S1 - TEXAS  
CONSTITUTION AND BY-LAWS**

**CONSTITUTION**

**ARTICLE I  
NAME**

The name of this organization is The International Association of Lions Clubs, District 2-S1 - Texas, hereinafter referred to as "District."

**ARTICLE II  
AUTHORITY**

The Constitution and By-Laws of the International Association of Lions Clubs, hereinafter referred to as "International," and The Constitution and By-Laws of Multiple District 2 - State of Texas, hereinafter referred to as "State," is hereby made parts of this document. Where conflict occurs, the most recent edition of the International Constitution and By-Laws shall take precedence.

**ARTICLE III  
OBJECT**

The object of this constitution is to provide this District with an efficient organization for the purpose of advancing Lionism in accordance with the Objects of Lions Clubs International.

**ARTICLE IV  
BOUNDARIES AND MEMBERSHIP**

**Section 1 - BOUNDARIES:** The District shall include the following counties of the State of Texas: Angelina, Cherokee, Hardin, Jasper, Jefferson, Nacogdoches, Newton, Orange, Panola, Polk, Rusk, Sabine, San Augustine, Shelby, Trinity, and Tyler.

**Section 2 - CHANGE IN BOUNDARIES:** A change in the District boundaries may be made only in accordance with International Constitution and By-Laws and on approval of State officers.

**Section 3 - MEMBERSHIP:** The membership of this organization shall consist of all Lions Clubs within the boundaries of this District which have been duly chartered by International and are in good standing.

**Section 4 - GENDER:** Wherever a male pronoun may appear herein, it shall be interpreted to apply equally to either male or female persons.

**ARTICLE V  
OFFICERS**

**Section 1 - DISTRICT OFFICERS:** The officers of the District shall be: The District Governor, 1st Vice District Governor, 2nd Vice District Governor, Cabinet Secretary, Cabinet Treasurer, Region Chairmen, Zone Chairmen, Chairmen of the District Committees, each Past District Governor, President and Secretary of each club present, duly elected Directors of the Texas Lions Eye Bank, Trustee of the Texas Lions Foundation, and two (2) duly elected Directors of the Texas Lions League for Children, Inc., and any Permanent Directors

(Past Presidents) of the Texas Lions League for Children, Inc. Each officer must be a member, in good standing, of a duly chartered Lions Club, likewise in good standing, in the District. There shall be NO salary paid to any officer of the District.

**Section 2 . DISTRICT GOVERNOR:** This District shall have a District Governor duly elected as provided herein and in accordance with the International Constitution and By-Laws.

**(A) QUALIFICATION:** A candidate for District Governor shall satisfy all the requirements as stated in the International Constitution and By-Laws. In addition, he must be willing and must attend, unless providentially hindered, the District Governors' school at the International Convention immediately prior to taking office.

**(B) ELECTION:** Election of a District Governor shall be in accordance with the International constitution and By-Laws. In lieu of more definitive provisions of said Constitution and By-Laws, the following procedures and rules shall apply:

**(1)** Nominations for the office of District Governor shall NOT be made from the floor of the District Convention, except as hereinafter provided.

**(2)** No "write in" votes shall be cast for the office of District Governor, except as hereinafter provided.

**(3)** In the event that there is only one (1) candidate for District Governor, the ballot shall provide for a "Yes" or "No" vote. A majority of "Yes" votes shall be required to elect.

In the event that there is a majority of "No" votes, nominations may be made from the floor of a duly notified session of the District Convention. Procedures as heretofore and hereinafter provided shall apply in all respects except that the name(s) of such nominee(s) need not appear on the printed ballot.

**(4)** In the event that there are three (3) or more qualified candidates for District Governor, the ballot shall state the following: "A plurality of votes shall elect."

**(5)** In the event that the District Convention convenes with no pre-endorsed (pre-nominated) candidate, nominations may be made from the floor of any duly notified session of the Convention.

**(C) TERM OF OFFICE:** The term of office for a District Governor shall be as provided by the International Constitution and By-Laws.

**(D) DUTIES AND RESPONSIBILITIES:**

**(1)** The District Governor is the chief executive of the District, shall supervise the work and activities of the District, shall perform all duties as set forth herein and in the International Constitution and By-Laws, and all such duties as may be required in the best interest of Lionism.

**(2)** The District Governor shall, by the time of taking office, divide the District into Regions of sixteen (16) or fewer Lions Clubs each, and divide each Region into Zones of eight (8) or fewer Lions Clubs.

**(3)** The District Governor shall, by the time of taking office, appoint a Region Chairman for each Region and a Zone Chairman for each Zone within the District.

**(4)** The District Governor shall, by the time of taking office, appoint a Cabinet Secretary and a Cabinet Treasurer. One Lion may be appointed to both positions.

**(5)** The District Governor shall appoint District Committees and designate the chairmen thereof, and such other officers as deemed necessary to further the ideals of Lionism within the District.

**(6)** The District Governor shall issue an official call for a District Convention, as hereinafter provided.

**(7)** The District Governor shall appoint committees and designate the chairmen thereof for the operation and function of the hereinafter provided District Convention. Such committees are hereinafter referred to as Convention Committees. Said appointments shall be made as follows:

The District Governor shall appoint and shall receive notification of acceptance at least sixty (60) days prior

to the District Convention a Convention Committee of not more than five (5) members, each of whom shall be a member of a Lions Club within the District, but no Club may be source of more than one member of the committee. Provided that recommended revisions to the District, State and/or International constitution and By-Laws are to be presented at the District Convention, the District Governor shall appoint and shall receive notification of acceptance at least sixty (60) days prior to the District Convention, a Convention Constitution and By-Laws Committee. Said committee shall consist of not more than five (5) members, each of whom shall be a member of a Lions Club within the District but no Club may be source of more than one member of the committee. The District Governor shall appoint all other Convention Committees (e.g., Credentials, Election, International Convention, Necrology, Parliamentary, Registration, Resolutions, Rules, Sergeant -at Arms, etc.) at least fifteen (15) days prior to the District Convention.

**(8)** In the best interest of Lionism and for just cause, the District Governor has both the authority and the duty to remove from office any of his appointees who is derelict and negligent in carrying out the duties of such office.

**(9)** In the event of vacancy in any District office, except those of District Governor, ex-officio Directors, and Permanent Directors of the Texas Lions Camp for Children, Inc., the District Governor has both the authority and the duty to fill such vacancy for the unexpired term thereof.

**(10)** The retiring District Governor shall transmit to the incoming District Governor all District files, financial records, and all other records and communications pertinent to the functioning, organization, and conduction of District business.

**(E) REMOVAL FROM OFFICE:** Any District Governor who is negligent in the performance of the duties and responsibilities of the office, or for any other good and just cause, may be removed form office by the following procedure in its entirety and sequence.

**(1)** A vote for removal by two-thirds (2/3) of District Cabinet, and

**(2)** A vote for removal by the Boards of Directors of two-thirds (2/3) of the Clubs in the District, and

**(3)** Submission of a petition to Lions International stating full particulars.

The subsequent decision of the International Board of Directors shall be final.

**(F) VACATED OFFICE:** In the event of a vacancy in the District Governor's office for any reason for more than sixty (60) days, a District Governor may, on recommendation by the District Cabinet, be appointed in accordance with the provisions of the International Constitution and By-Laws.

**Section 3 . FIRST VICE DISTRICT GOVERNOR:** The District shall have a First Vice District Governor to be elected in accordance with the International Constitution and By-Laws.

**(A) QUALIFICATIONS AND TERM OF OFFICE:** Qualifications and term or office for First Vice District Governor shall be as prescribed by the International Constitution and By-Laws. Duties and responsibilities of a First Vice District Governor, other than those established from time to time by the International Board of Directors, may be specified by the District Constitution.

**(B) REMOVAL FROM OFFICE:** A First Vice District Governor who is negligent in the performance of the duties and responsibilities of the office, or for any other good and just cause, may be removed from office by the procedure given in Article V, Section 3 (E).

**(C) VACATED OFFICE:** In the event of a vacancy in the office of First Vice District Governor, a replacement may be elected in accordance with the provisions of Article V, Section 2 (B) which describe the procedure for election of the District Governor.

**Section 4. DISTRICT GOVERNOR'S HONORARY ADVISORY COMMITTEE:** There shall be a District

Governor's Honorary Advisory Committee, consisting of Past International Officers, Past International Directors, and Past District Governors who are members of Lions Clubs within the District. The Immediate Past District Governor shall be the Chairman of this committee. This committee shall meet when and as called upon by the District Governor.

## **ARTICLE VI DISTRICT GOVERNOR'S CABINET**

**Section 1 - MEMBERSHIP:** The membership of the District Governor's Cabinet, hereinafter called the Cabinet, shall be as provided in the International Constitution and By-Laws, and as supplemented by this document.

**Section 2 - AUTHORITY:** The Cabinet shall function within the limits of the International Constitution and By-Laws and this document. The Cabinet shall be the executive Body of the District. All corporate powers - expressed or implied - of the District are vested in the Cabinet members present shall constitute a quorum.

### **Section 3 - DUTIES AND RESPONSIBILITIES**

**(A) PURPOSE:** The Cabinet's purpose is to supervise, coordinate, and promote the general welfare of Lions Clubs, and the individual members thereof, and to assist the District Governor in performing the duties of the office. The Cabinet shall act in behalf of and transact all business of the District in the interest of the membership.

**(B) CABINET MEETINGS:** The Cabinet shall meet once each quarter, at least for (4) times during the year, and as set by the District Governor. The first meeting shall be within thirty (30) days after the adjournment of the preceding International Convention for the following purposes: Approving the depository for District funds; adopting a budget for the year; and discussing and transacting business pertaining to the District. Ten (10) days written notice of cabinet meetings shall be given to each member. Special meetings of the Cabinet may be called at the discretion of the District Governor, or shall be called by the District Governor upon the written request by a majority of the members thereof. Not less than five (5) nor more than ten (10) days written notice of any special meeting of the Cabinet shall be given to each member thereof.

**(C) MINUTES AND RECORDS:** The Cabinet shall require that accurate records be kept of each and all Cabinet meetings and all District proceedings, including the District Convention. These records, including financial reports, shall be transmitted by the Cabinet Secretary to the District Governor and all other members of the Cabinet, Lions International, the State Office within five (5) days after each meeting. These records shall also be presented to the District Convention with copies to the succeeding District Governor and Cabinet Secretary.

**(D) DISTRICT REVENUE:** The Cabinet shall require:

**(1)** That all disbursements be approved by the Cabinet.

**(2)** That all monies collected as District Revenue, (Dues, Tailtwisters, Fund Raisers, Ads for District Newsletters, etc.) shall be deposited in the approved District FDIC insured depository.

**(a)** Other monies sent or presented to the District such as checks payable to Texas Lions Camp, Lions Eye Bank of Texas, Leader Dog, Lions World Services, Lions International Foundation, Texas Lions Foundation, Texas Recycling or other designated entities shall NOT be deposited in the approved District FDIC insured depository. Such checks shall be forwarded promptly to payee (entity).

**(3)** That said monies deposited therein shall be disbursed as payments or withdrawals only by check signed by the Cabinet Secretary or Cabinet Treasurer and countersigned by the District Governor or designated representative.

**(4)** In the event that the Cabinet Secretary, Cabinet Treasurer, or District Governor can not sign a check, a

notarized approving statement, by a majority of the Cabinet at its first meeting, shall be adequate to provide for another signatory or signatories, or otherwise release the monies.

**(E) DISTRICT CONVENTION:** The Cabinet shall provide for a District Convention annually. The Cabinet shall have the absolute power to change at any time, for good and sufficient reason, without liability to the District or the State, the city or place for holding the District Convention. The District Governor's expenses, in conjunction with the District Convention shall be considered a District Administrative expense. Reimbursement for said expenses shall be in accordance with the International Rules of Audit.

**(F) STATE CONVENTION:** The Cabinet shall be responsible for funding and coordinating District functions at the State Convention. The Cabinet shall, when requested by the Executive Committee of the Council of Governors, assist in every way in providing for, organizing, and coordinating the State Convention held in its District.

**(G) INTERNATIONAL CONVENTION:** The Cabinet shall be responsible for gifts and favors for the International Convention as requested by the District Governor. The Cabinet shall provide for the expenses of the District Governor-Elect in conjunction with attendance at the International Convention and District Governors' school at same, unless otherwise provided by International. Such expenses, if required, shall be considered a District Administrative expense, and reimbursement (by District) shall be in accordance with International Rules of Audit.

**(H) FINANCIAL REPORTS AND AUDITS:** The Cabinet shall receive from the Cabinet Treasurer financial reports at each Cabinet meeting and shall make provisions for an annual audit (more frequently if required) of the books and accounts of the District. Such audit(s) shall be made by a competent committee, appointed by the District Governor, whose chairman shall have a current permit to practice accounting, and shall show all receipts and disbursements made by the District during the fiscal year. A copy of said audit(s) shall be furnished to the Governor, Audit Committee, District-Gov. Elect, the Cabinet Treasurer, the State Office, and International; further, it shall be submitted for information to the Mid Winter Conference or District Convention. The Cabinet shall provide for the transfer of all records of the District that are held at location listed on 990-including canceled checks, bank statements, record books, account books, etc.-to the succeeding District Governor and Cabinet Treasurer.

**(I) SURPLUS AND UNBUDGETED FUNDS:** The Cabinet shall provide in the District Administrative Budget an amount not less than five (5) percent of the total annual District Administrative per capita tax as start up funds. Such fund shall be retained intact and transferred to the succeeding District Governor to provide District Administrative operating expenses between the Start of the fiscal year and receipt of first semi-annual per capita taxes from Clubs in the District. At the beginning of the fiscal year, the Cabinet shall provide for the transfer of said special unbudgeted fund and any surplus fund(s) as there may be in any district account(s) to the succeeding District Governor and his Cabinet Treasurer.

## **ARTICLE VII DISTRICT CONVENTION**

**Section 1 . PROVISION AND PURPOSE:** There shall be a District Convention held in the District annually. The District Convention shall: Elect a District Governor to serve for the next year; elect a 1st Vice District Governor to serve for the next year; elect a 2nd Vice District Governor to serve for the next year; elect a Director of the Texas Lions Camp for Children to serve for the next two (2) years; elect a Trustee for Texas Lions Eye Bank to Serve for the next two (2) years; select a Host City (if proposed) for the next annual District

Convention; select a candidate (if proposed) for nomination for an International office; vote on proposed changes (if presented) to the provisions of this Constitution and By-Laws; vote on all matters of State business; and conduct such other District business as may require action by the District Convention.

**Section 2 - TIME AND PLACE:** The District Convention shall be held at a place and time selected in accordance with the International Constitution and By-Laws. The District Governor shall issue an official call for the annual District Convention not earlier than ninety (90) days nor later than thirty (30) days prior to the date for holding the Convention.

**Section 3 - ADMINISTRATION:** The District Governor and Cabinet shall have full supervision over all phases of the Convention, and all members of the Cabinet shall be officers of the convention.

**Section 4 - PROGRAM:** There shall be a printed program of convention sessions and events, stating time and place for each. Said program shall be the order of the day for the Convention.

**Section 5 - NOMINATIONS AND PROPOSALS:** All nominations and proposals shall be first presented to the appropriate Convention Committees who will be responsible for reporting them to the sessions.

**(A) DISTRICT GOVERNOR:** The Convention Nominations Committee shall receive the written endorsement (nomination) of the majority of the members of the nominee's club of any member, who satisfies the qualification as heretofore stated for the office of District Governor. Such endorsement shall be received not later than thirty (30) days prior to the opening of the Convention. Nominations for the office of District Governor shall NOT be made from the floor of the Convention, except at heretofore provided.

**(B) 1st and 2nd VICE DISTRICT GOVERNORS:** The Convention Nominations Committee shall received the written endorsement (nomination) of the majority of the members of the nominee's club of any member, who satisfies the qualifications as heretofore stated for the office of 1st and 2nd Vice District Governors. Such endorsements shall be received not later than thirty (30) days prior to the opening of the Convention. Nominations for the office of 1st and 2nd Vice District Governor shall NOT be made form the floor of the Convention, except at heretofore provided. Any Lion who is an active member in good standing in a club that is in good standing and is endorsed by his/her club or the majority of the clubs in the district, has served as club president and a member of the board of directors of the club for two years and as zone or region chairperson or cabinet secretary or cabinet treasurer, with none of these offices being accomplished concurrently. A Lion must hold these offices for a full term or major portion thereof.

**(C) DIRECTOR OF TEXAS LIONS CAMP FOR CHILDREN, INC.:** The Convention Nominations Committee shall receive the written endorsement (nomination) of the majority of the members of the nominee's club of any qualified member for the office of Director of Texas Lions Camp for Children, Inc. Such endorsement shall be received not later than thirty (30) days prior to the opening of the convention. Should no written nominations be received, nominations from the floor of the Convention may be made. To be nominated from the floor, a nominee shall be a member in good standing of a Lions Club in the District, likewise in good standing, and meet the following qualifications: Must have been a Club member for at least three (3) years; and must be willing to and must attend, unless providentially hindered, the regular and special meetings of the Camp's Board of Directors, the Cabinet meeting of the District, and-in cooperation with other directors in the District-present the message of the Texas Lions Camp for Children, Inc. to each club in the District.

**(D) TRUSTEE OF TEXAS LIONS EYE BANK:** The Convention Nominations Committee shall receive the written endorsement (nomination) of the majority of the members of the nominee's club of any qualified member for the office of Trustee of Texas Lions Eye Bank. Such endorsement shall be received not later than thirty (30) days prior to the opening of the Convention. Should no written nominations be received, nominations

from the floor of the Convention may be made. To be nominated from the floor, a nominee shall be a member in good standing of a Lions Club in the District, likewise in good standing, and meet the following qualifications: Must have been a Club member for at least three (3) years; and must be willing to and must attend, unless providentially hindered, the regular and special meetings of the Eye Bank's Board of Trustees, the Cabinet meetings of the District, and in cooperation with other Trustees in the District, present the message of the Texas Lions Eye Bank to each Club in the District.

**(E) TRUSTEE OF TEXAS LIONS FOUNDATION:** The Convention Nominations Committee shall receive the written endorsement (nomination) of the majority of the members of the nominee's club of any qualified member for the office of Trustee of Texas Lions Foundation. Such endorsement shall be received not later than thirty (30) days prior to the opening of the Convention. Should no written nominations be received, nominations from the floor of the Convention may be made. To be nominated from the floor, a nominee shall be a member in good standing of a Lions Club in the District, likewise in good standing, and meet the following qualifications: Must have been a Club member for a least three (3) years; and must be willing to and attend, unless providentially hindered, the regular and special meetings of the Texas Lions Foundation's Board of Trustees, the Cabinet meetings of the District, and present the message of the Texas Lions Foundation.

**(F) HOST CLUB AND CITY:** The Convention Nominations Committee shall receive written invitations from cities and Clubs in the District desiring to host the District Convention the following year. Such invitations shall be received not later than thirty (30) days prior to the opening of the Convention. Should no written invitations be received, nominations for Host Club and Host City may be made from the floor of the Convention. To be nominated as Host Club, a Club must be in good standing and must be willing to accept the nomination.

**(G) NOMINATION AND MOTION SPEECHES:** For each nomination, there may be one (1) speech in nomination, maximum five (5) minutes; and one (1) seconding speech, maximum three (3) minutes. Similarly, the foregoing limits will apply to a motion and second for each question presented to the Convention.

**(H) INTERNATIONAL CANDIDATES:** The Convention Nominations Committee shall receive from the State office all presentations (resolutions) of State Candidates from an International Office. The Committee shall report the resolution to the Convention in fullest detail.

**Section 6 - ARRANGEMENTS:** The Host Club shall be responsible for making all arrangements for the Convention, including: Lodging, meeting rooms, banquets, luncheons, facilities, entertainment, gifts for guests, etc., under the supervision of the District Governor and Cabinet. The District Governor shall make arrangements for guest speakers.

**Section 7 - DELEGATES:** Each chartered Club in good standing shall be entitled to voting delegates and alternates to the District Convention in accordance with the International Constitution and By-Laws. Furthermore, each Past District Governor shall be a voting delegate to the District Convention in addition to the delegates/alternates allotted to his Club.

**Section 8 - ELECTIONS:** Newly Chartered Lions Clubs during current year in good standing shall be entitled to ONLY one (1) voting delegate and one (1 ) alternate to the District Convention until the new club has existed for a year and a day.

**Section 9 - ELECTIONS:** All elections at the Convention shall be in accordance with the International Constitution and By-Laws. The delegates or qualified alternates, present in person and voting at the District Convention, shall constitute a quorum. Each legal delegate or qualified alternate present in person shall be entitled to cast one (1) vote on each and every question submitted to the Convention. All voting on officer, State or International matters, or convention site shall be by individual printed secret ballot. The decision of

the majority on all questions, except as otherwise provided herein, shall be binding on all members.

## ARTICLE VIII

### REVENUE

**Section 1 - COLLECTION:** It shall be the duty and responsibility of the Cabinet Treasurer to bill, collect, and disburse the revenue as heretofore and hereinafter provided.

**Section 2 . DISTRICT 2-S1 ADMINISTRATIVE FUND:**

**(A) PROVISION AND AMOUNT:** To provide a District Administration Fund, a semi-annual per capita tax of 1 not less than three dollars (\$3.00) (\$6.00 annually) shall be levied on each Club for each member thereof. Said tax shall be remitted by each Club to the Cabinet Treasurer as hereinafter provided.

**(B) BILLINGS:** Each Club in the District shall be billed by the Cabinet Treasurer no sooner than sixty (60) days nor later than (30) days prior to the due date as hereinafter provided.

**(C) DATE DUE:** Said tax shall be paid semi-annually by each Club as soon as possible after receipt of billing, but not later than September 10th and March 10th, respectively, of each fiscal year.

**(D) BASE:** Said tax shall be based on the membership of the Club as shown by its membership reports of June 30th and December, 31 st respectively.

**(E) NEW AND REORGANIZED CLUBS:** New Clubs or reorganized Clubs shall pay pro-rata semi-annual per capita tax beginning the first day of the semi-annual period following that in which the Club was chartered or reorganized.

**Section 3 . DISTRICT 2-S1 CONVENTION FUND:**

**(A) PROVISION AND AMOUNT:** To provide a District Convention Fund, a semi-annual per capita tax of not less than thirty-seven and 1/2 cents (\$0.375) (\$0.75 annually) shall be levied on each Club for each member thereof. Said tax shall be remitted by each Club to the Cabinet Treasurer as hereinafter provided.

**(B) BILLINGS:** Article VIII, Section 2 (B) applies.

**(C) BASE:** Article VIII, Section 2 (C) applies.

**(D) DATE DUE:** Article VIII, Section 2 (D) applies.

**(E) NEW AND REORGANIZED CLUBS:** Article VIII, Section 2 (E) applies.

**(F) REMITTANCE TO STATE:** The Cabinet Treasurer, semi-annually not later than September 10 and March 10, respectively, of each fiscal year, shall remit to the State Council Treasurer all such monies collected from the Clubs in the District. A statement of delinquent Clubs, if any, shall accompany said remittance. Any delinquent Club is not in good standing. The Cabinet Treasurer shall include any delinquent amounts in all subsequent billings to Clubs in the District, and remit promptly to State Council Treasurer any collections of delinquent taxes, identifying the Club(s) from which such collections were received.

**Section 4. MD-2 STATE ADMINISTRATIVE FUNDS**

**(A) PURPOSE AND AMOUNT:** To provide a State Administrative Fund, a semi-annual per capita tax of \$3.50 (\$7.00 annually) shall be levied on each Club for each member thereof. Said tax shall be remitted by each club to the Cabinet Treasurer as hereinafter provided.

**(B) BILLINGS:** Article VIII, Section 2 (8) applies.

**(C) BASE:** Article VIII, Section 2 (C) applies.

**(D) DATE DUE:** Article VIII, Section 2 (D) applies.

**(E) NEW AND REORGANIZED CLUBS:** Article VIII, Section 2 (E) applies.

**(F) REMITTANCE TO STATE:** The Cabinet Treasurer, semi-annually not later than September 10 and March

10, respectively, of each fiscal year, shall remit to the State Council Treasurer all such monies collected from the Clubs in the District. A statement of delinquent Clubs, if any, shall accompany said remittance. Any delinquent Club is not in good standing. The Cabinet Treasurer shall include any delinquent amounts in all subsequent billings to Clubs in the District, and remit promptly to State Council Treasurer any collections of delinquent taxes, identifying the Club(s) from which such collections were received.

**Section 5: MD-2 PROMOTE TEXAS FUND**

**(A) PURPOSE AND AMOUNT:** To provide monies for the promotion of Texas Lionism and for the support of a candidate for International Director or higher office in International. To provide said fund, a semi-annual per capita tax of twenty-five (\$0.25) (\$0.50 annually) shall be levied on each Club for each member thereof. Said tax shall be remitted by each Club to the Cabinet Treasurer as hereinafter provided.

**(B) BILLING:** Article VIII, Section 2 (8) applies.

**(C) BASE:** Article VIII, Section 2 (C) applies.

**(D) DUE DATE:** Article VIII, Section 2 (D) applies.

**(E) NEW AND REORGANIZED CLUBS:** Article VIII, Section 2 (E) applies.

**(F) REMITTANCE TO STATE:** The Cabinet Treasurer, semi-annually not later than September 10th and March 10th, respectively, of each fiscal year, shall remit to the State Council Treasurer all such monies collected from the Clubs in the District in a manner as directed by the State Council Treasurer. A statement of delinquent Clubs, if any, shall accompany said remittance. Any delinquent Club(s) will not be in good standing. The Cabinet Treasurer shall include any delinquent amounts in all subsequent billings to Clubs in the District, and remit promptly to State Council Treasurer any collections of delinquent taxes, identifying the Club(s) from which such collections were received.

**Section 6 - TEXAS LIONS CAMP FOR CHILDREN, INC. FUND**

**(A) PROVISION AND AMOUNT:** To provide a Texas Lions Camp for Children, Inc. Fund, hereinafter called Texas Lions Camp Fund, a semi-annual per capita tax of ten dollars and 50 cents (\$10.50) to the amount of \$21.00 annually. Said tax shall be remitted by each Club to the Cabinet Treasurer as hereinafter provided. This remission should be by a separate check payable to Texas Lions Camp for Children, Inc.

**(B) BILLING:** Article VIII, Section 2 (8) applies.

**(C) BASE:** Article VIII, Section 2 (C) applies.

**(D) DUE DATE:** Article VIII, Section 2 (D) applies.

**(E) NEW AND REORGANIZED CLUBS:** Article VIII, Section 2 (E) applies.

**(F) REMITTANCE TO TEXAS LIONS CAMP FOR CHILDREN INC.:** The Cabinet Treasurer, semi-annually not later than September 10th and March 10th, respectively, of each fiscal year, shall remit to the Texas Lions Camp for Children, Inc., all such monies collected from the Clubs in the District. A statement of delinquent Clubs, if any, shall accompany said remittance. Any delinquent Club is not in good standing. The Cabinet Treasurer shall include any delinquent amounts in all subsequent billings to Clubs in the District, and remit promptly to Texas Lions Camp for Children, Inc. any collections of delinquent taxes, identifying the club(s) from which such collections were received.

**Section 7 - DISTRICT 2-S1 CHARITIES FUND:** District 2-S1 funds that are received and marked for the District 2-S1 Charities Fund will be a separate 501 c 3 account. Under the District 2-S1 Charities, equipment purchased by the District and funds marked for the charities account shall be owned and administered by the Governor and Advisory Members of the Cabinet. The 501c 3 Board will be comprised of Governor, Vice District Governors, (1st and 2nd VDG) Cabinet Secretary, Cabinet Treasurer and a active member in good

standing from each Region / Zone. Disbursements checks must have two signatures and be approved by the Advisory Committee.

**Section 8 – PROMOTE DISTRICT 2-S1 FUND:** To Provide monies for the Promotion of District 2-S1 Lionism and for the support of:

1. A candidate for International Director or higher office in Lions Club International
2. Assist the District in honoring a member that obtained and served as President of the Texas Lions Camp with helping to fund the “outgoing President’s picnic.”

## **ARTICLE IX**

### **AMENDMENTS AND REVISIONS**

**Section 1:** This Constitution and By-Laws may be amended or revised only in accordance with the procedure outlined in Section 2 of this article.

**Section 2:** Any Club within the District shall have the right to make a recommendation to the District Convention for change(s) to the Constitution and By-Laws.

**Section 3:** Provided that recommended revisions to the District Constitution and By-Laws are to be presented at the District Convention, the District Governor shall appoint and shall receive notification of acceptance at least sixty (60) days prior to the District Convention, a Convention Constitution and By-Laws Committee. Said committee shall consist of not more than five (5) members, each of whom shall be a member of a Lions Club within the District but no Club may be source of more than one member of the committee.

### **PROCEDURES:**

**(A)** Recommended change(s) to this Constitution and By-Laws shall be placed in the hands of the District Governor at any time. Within ten (10) days he shall forward the recommendation(s) and his comments to the Chairman of District Constitution and By-Laws Committee for study.

**(B)** As soon as the Convention Constitution and By-Laws Committee is established, the District Chairman shall forward, with comments, the recommended change(s) to the Chairman of the Convention Committee for study and presentation to the District Convention.

**(C)** After explanation and discussion of the proposed change(s) on the floor of the district Convention, all legally qualified delegates or alternates, present in person, shall received a printed ballot for the adoption or rejection of the proposed change(s).

**(D)** A two-thirds (2/3) majority of the votes cast in person by legally qualified delegates or alternates is required to effect the proposed change(s).

**(E)** Upon passage of said change(s) by the aforementioned majority, the change(s) shall become effective with the beginning of the next fiscal year.

**(F)** Any changes are to be submitted, in writing, and are to be submitted 90 days prior to District convention. No action will take place on any recommendations for changes after deadline. Any changes received after deadline will be returned to originator.

## **ARTICLE X ADOPTION**

This Constitution and By-Laws shall become in full force and effect with the beginning of the fiscal year following its receiving at least a two-thirds (2/3) majority of votes cast by legally qualified delegates or alternates at the District 2-S1 Convention.

## BY-LAWS

### ARTICLE I

#### DUTIES AND RESPONSIBILITIES

**Section 1 - DISTRICT GOVERNOR:** The District Governor shall represent the District at the annual State Convention. In the event that the District Governor cannot be present at the State Convention, the 1st Vice District Governor shall represent the District, or in the absence of the 1st Vice District Governor, the 2nd Vice District Governor shall represent the District, or in the absence of the 2nd Vice District Governor, the District Governor shall appoint a representative.

The District Governor shall preside at all meetings of the Cabinet. In the event that the District Governor cannot be present at the Cabinet Meeting, the 1st Vice District Governor shall preside at said meeting. In the event the 1st Vice District Governor cannot preside at said meeting, the 2nd Vice District Governor, shall preside at said meeting. In the event the 2nd Vice District Governor cannot preside at said meeting, the Cabinet may, by resolution, appoint one of its members to serve as chairman of the Cabinet Meeting.

**Section 2 - CABINET SECRETARY AND CABINET TREASURER:** These officers shall assist the District Governor and the Cabinet in conducting the business of the District, and shall perform such duties as are specified or implied by the constitution and By-Laws of the District, and as may be assigned to them from time to time by the Cabinet. The Cabinet Secretary shall sign all notices and documents issued by the District. The Cabinet Treasurer shall keep the accounts, receive all monies paid to the District, and shall make a report to the Cabinet at the meeting of the Cabinet immediately preceding the District Convention, and at such other times as said Cabinet may require. Treasurer shall keep the accounts, books, and records available at all reasonable times for the inspection of the Cabinet, the District Governor, and any auditors named by the Cabinet.

**Section 3 - 1st and 2nd VICE DISTRICT GOVERNOR(S):** The 1st and 2nd Vice District Governor(s) shall perform those duties as assigned by International, this Constitution, and the District Governor.

**Section 4 - REGION CHAIRMAN:** The Region Chairman shall perform such duties as specified by International and as requested by the District Governor.

**Section 5 - ZONE CHAIRMAN:** The Zone Chairman shall perform such duties as specified by International and as requested by the District Governor.

**Section 6 - CABINET:** The Cabinet shall perform such duties as specified in the "District Governor's Organization" booklet provided by International. The Cabinet may declare any Club President and any Club Secretary present at a Cabinet Meeting to be entitled to vote on any matter considered at the meeting. The number of such Presidents and Secretaries is not considered when evaluating whether or not a quorum of the Cabinet is present.

**Section 7 - DISTRICT GOVERNOR'S ADVISORY COMMITTEE:** Each Zone shall have an advisory committee consisting of the Region and Zone Chair(s) and the President and Secretary of each Club in the Zone. This committee is an advisory body from the Zone to the District Governor and shall perform the duties as specified in the "District Governor's Organization" booklet provided by International.

## ARTICLE II

### COMMITTEES

**Section 1 - SPECIAL DISTRICT COMMITTEES:** From time to time the District Governor shall appoint such special District committees as deemed necessary.

**Section 2 - CHAIR(S):** The District Governor shall designate the Chair(s) of each committee so appointed and shall have power to fill any vacancy in such committees.

## ARTICLE III

### RULES FOR CONVENTION PROCEDURE

**Section 1 - PROGRAM:** The District Governor shall arrange a program for the District Convention, and the same shall be the order of the day for all sessions.

**Section 2 - PARLIAMENTARY PROCEDURE:** Roberts' Rules of Order (Revised) shall govern all parliamentary procedure at the District Convention except as otherwise provided in the Rules of Procedure adopted by the Convention.

## ARTICLE IV

### FISCAL YEAR

The fiscal year of the District shall be from July 1st through June 30th, inclusive, of each year.

## ARTICLE V

### CURRENT PER CAPITA TAX

**Section 1 - DISTRICT FUNDS:** The current amounts are:

Billed semi-annual per capita tax

Administrative	\$3.00	(\$6.00 annually)
District Convention Fund	\$0.375	(\$0.75 annually)
District 2-S1 State Convention Fund	\$0.125	(\$0.25 annually)
District 2-S1 Charities Fund	\$0.25	(\$0.50 annually)
Separate Check to Texas Lions Camp	\$10.50	(\$21.00 annually)

### STUDENT DUES

For student membership programs as adopted by the International Board of Directors, eligible student members shall pay a semiannual per capita tax equal to one-half (1/2) of the total amount of dues as provided. Students must be between the ages of 18 and 30 and enrolled in a university.

**Section 2 - MD-2 STATE FUNDS:** The current amounts are:

Billed semi-annual per capita tax

State Administrative	\$3.50	(\$7.00 annually)
Promote Texas Fund	\$0.25	(\$0.50 annually)

APPROVED at District Convention, April 13, 2013 – Effective for 2013-2014 Lions Year